

# **SAMPLE GENERAL AGREEMENT**

## ***MEMORANDUM OF UNDERSTANDING***

**[Name of FOREIGN INSTITUTION]**

**City, State/Province**

**Country**

**And**

**The Curators of**

**The University of Missouri**

**For the**

**University of Missouri-Columbia**

Whereas the above named institutions recognize that a Memorandum of Understanding would be of mutual benefit and would serve as an indication of continued interest in cooperation, it is understood that: *[The following are sample statements. Adjust as appropriate.]*

1. Each institution will encourage the exchange of faculty for joint teaching and research programs;
2. Each institution will encourage the enrollment of qualified students in the other's academic programs. Each student involved in these programs will be subject to the admission requirements and tuition and fees of the host university, or the admission requirements enumerated in supplements to this agreement;

3. Faculty from each institution will collaborate in producing proposals for external funding as appropriate;
4. Any expenses incurred by each institution under this agreement will be the sole responsibility of the divisions of the institution, as enumerated in supplements to this agreement;
5. The point of contact for the University of Missouri will be: **[NAME] [EMAIL-ADDRESS]**.  
The point of contact for \_\_\_\_\_ will be: **[NAME] [EMAIL-ADDRESS]**. These individuals will monitor collaborative activities and provide occasional reports to university officials upon request.
6. This Memorandum of Understanding will become effective on the final date of signing and will have duration of five years.

---

<i>(Name)</i>	<i>(Name)</i>
<i>(Chancellor)</i>	<i>(Chancellor or Equivalent Title)</i>
University of Missouri, Columbia	<i>(Foreign Institution)</i>
Date _____	Date _____